



Hopedale Mall, 1515 Rebecca St. Suite 229, Oakville L6L 5G8

(905) 847-9104 Fax (905) 847-7413

admin@haltonwomenscentre.org

www.haltonwomenscentre.org

The Women's Centre

Volunteer Application Form

Please complete the information below and forward to the above address by mail, fax or email.

Contact Information	
Date _____	
Name	
Street Address	
City and Postal Code	
Home Phone	
Work Phone	
E-Mail Address	

Time Available			
During which hours are you available for volunteer assignments?			
<input type="checkbox"/> Weekday Mornings	<input type="checkbox"/> Weekday Afternoons	<input type="checkbox"/> Weekday Evenings	<input type="checkbox"/> Weekend Mornings
<input type="checkbox"/> Weekend Afternoons	<input type="checkbox"/> Weekend Evenings	<input type="checkbox"/> All of the Above	

Volunteer Opportunities at the Women's Centre
Please choose one or more of the following volunteer opportunities that interest you the most:
<input type="checkbox"/> Committee Work: Participate on various committees such as Fundraising, Strategic Planning, Marketing, Communications, Human Resources, etc.
<input type="checkbox"/> Fundraising: Event planning and coordination, event assistants, selling tickets, solicit sponsorships and donations.
<input type="checkbox"/> Marketing/Communications: Preparing presentations, brochures, marketing packages, flyers, news letters and participate at Community Information Booths.
<input type="checkbox"/> Peer Support: Provide one on one peer support for women in transition, crisis or distress. Provide community referrals. Applicants must successfully complete the required training program.
<input type="checkbox"/> Agency Programs and Workshops: Facilitator for a Program and Workshop. Assist in the preparation and or the coordination of agency workshops and programs.
<input type="checkbox"/> Office/Administrative: Perform office clerical functions; answer phones, photocopying, filing, faxing, data entry, assist with large mail outs, etc.

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Please choose one or more of the following skills experience:

<input type="checkbox"/> Management/Leadership	<input type="checkbox"/> Marketing/Communications	<input type="checkbox"/> Community Resource Knowledge
<input type="checkbox"/> Strategic Planning	<input type="checkbox"/> Public Relations	<input type="checkbox"/> Languages (list):
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Training & Development	<input type="checkbox"/> Computer (IT)
<input type="checkbox"/> Fundraising Special Events	<input type="checkbox"/> Counselling	<input type="checkbox"/> Office Administration General/Clerical

What specific skills/experience do you feel you could bring to the Women's Centre? Please include any additional qualifications you have acquired such computer skills and knowledge, through volunteer work, activities, hobbies or sports

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Your definition of volunteer

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There are many Agencies seeking volunteers, why did you choose the Women's Centre?

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How did you find out about the Women's Centre

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Signature _____

Date _____

For office use only

Interview date:

Position Offered:

Start date:

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